

## **TEWIN PARISH COUNCIL**

### **Minutes of the Parish Council meeting held on Monday 1st December 2003 in Tewin Memorial Hall at 7.45pm.**

**PRESENT:** Cllrs K.Lawson, K.St Pier, M.Howe, C.Pool and A.Hill.

In attendance: Mrs C.McFarlane (Clerk), Mr D.Howson and 2 members of the public

#### **PARISHIONERS COMMENTS**

A parishioner raised the following topics:

- concerns over a planning application at 2 Grass Warren.
- whether the bus has to stop at Datchworth every day.

Mr M. Linley, Manager of the Rose & Crown Public House enquired if there would be any objection from the Parish Council about having a few Christmas lights on the front of the building. The Parish Council had no objections to this proposal providing they were removed in good time after Christmas.

Mr Linley also explained to the Council that the Rose & Crown's application to extend its Licence (temporarily for 4 days in December) has been withdrawn, as the EHDC Licensing Committee's next meeting date (for approval/refusal of licence applications) was 15.12.03 by which time several of the dates had been missed.

Tewin Parish Council are not consulted about occasional licence applications but inaccuracies and omissions in the original notice, dated 4.11.03 had been reported to the Licensing Authority.

**84. APOLOGIES FOR ABSENCE WERE RECEIVED** from Cllr S.Stott, Cllr S.Glew, Cllr M.McMullen and Cllr T.Robertson.

**85. PC John Ivens** was unable to attend the meeting due to ill health but a few members of the Council met with Sergeant Singleton on 26.11.03. This is reported under Highways.

**86. MINUTES OF THE PREVIOUS MEETING** held 3<sup>rd</sup> November 2003 were agreed and signed by the Chairman.

#### **87. CO-OPTION**

Mr David Howson of 18 Lower Green expressed an interest in becoming a Councillor.

Cllr A.Hill proposed and Cllr K St Pier seconded the proposal to co-opt Mr D.Howson onto the Council. The motion was unanimously approved. Mr Howson signed the Declaration of Acceptance of Office and has 28 days to complete the Register of Interests.

#### **88. MATTERS ARISING**

**Allotments** – The allotments are located just past the school in Cannons Meadow and there are currently 3 plots available. There is no charge for the first year but each following year there is an annual charge of £20 (or £10 for half a plot).

#### **89. FINANCE**

**Accounts for Payment** – In accordance with the Council's Financial Regulations the schedule of payments amounting to £3,931.92 were approved by the Council.

**Bank Account Mandates** – The Appointment of Bankers Form was signed and completed.

**Budget for Year End 31.3.05** – Three budget proposals were circulated. Cllr K St Pier proposed and Cllr C.Pool seconded that budget A with a precept of £12,400 (increase of approx 3.2%) be accepted. The Parish Council unanimously agreed.

#### **90. PLANNING**

**Received:**

3/03/2025/FP – 54 Orchard Road, Tewin – Open sided Porch to front of house – TPC No Obj  
3/03/2123/FP – Whitespar, Queen Hoo Lane, Tewin – Construction of tiled ridged roof over existing single storey structure. –TPC No Obj  
3/03/2065/FP – 25 Orchard Road, Tewin – Two-storey rear extension to existing house – TPC No Obj  
3/03/1993/FP – 3 Bishops Road, Tewin, Welwyn AL6 0NR- Bay Window to existing Sitting Room – TPC No Obj  
3/03/2238/FP – 6 Churchfield Cottages, Tewin AL6 0JW – Demolition of Conservatory, construction of 2 storey Rear and Side Extension- TPC No Obj  
3/03/2234/FP – 44 Firs Walk, Tewin – New Driveway, landscaping, balcony, Porch & veranda – TPC No Obj  
3/03/1925/FP – 2 Grass Warren, Tewin – Two storey & single storey front, side and rear extensions- TPC Obj

**EHDC Decisions:**

3/03/1574/FP – 11 Grass Warren, Tewin – Single Storey rear extension – TPC No Obj – EHDC Refused  
3/03/1178/LB – Marden Hill, Hertford – conversion of Basement Area to provide 2 no. 3 bed flats – TPC No Obj – EHDC Granted

**Access Across Lower Green:** As leaseholder of this land the Parish Council had no objections to Herts County Council granting the easement over Lower Green in accordance with the Countryside & Rights of Way Act 2000 Statutory Instrument 2002 No 1711 Vehicular Access Across Common and Other Land (England) Regulations 2002.

The Council agreed to ask HCC (as the land owner) to consider making a payment to Tewin Parish Council (as the leaseholder), on the grounds that under the terms of the lease Tewin Parish Council is responsible for maintaining the green.

**Enforcement Issues:**

**Excessive Signage at Rose & Crown:** EHDC Enforcement section met Greene King on 7.11.03 and agreed that the excessive signage be removed and that the irrigation system for the hanging baskets be repaired so that no further damage occurs to the brick work of the building.

**Caravan sited at Plume of Feathers:** EHDC Enforcement section met Greene King on 7.11.03 and agreed that the mobile home is to be removed, plastic banners removed and Christmas lights only turned on for the month of Christmas and removed in good time after Christmas.

**Lodge Farm, Burnham Green:** The plans for this application will be sent to the Council when the appeal is lodged.

**Playground**

Shire Park Bowls Club have not replied to the Council's letter as yet, concerning the land which was originally designated as a playground under the original planning approval.

The Clerk has sent a letter to EHDC in order to ascertain the possibility of establishing a playground at various other sites around the village.

**91. HIGHWAYS & TRANSPORTATION ISSUES**

**Dangerous Trees at Hollybushes:** The 2 dangerous trees at Hollybushes are due to be removed imminently.

**Motorcycle Nuisance:** Cllr A.Hill reported the various complaints to the mobile police station on the 5.11.03.

As PC John Ivens was unable to attend the meeting Sergeant Singleton and PC Paul Scott met with Cllr K.St Pier and A.Hill on 26.11.03. They stressed that any sightings must be reported along with

details of where and what direction they are travelling in and any distinctive features on the bikes, leathers or visors of the riders.

The police can and will confiscate motorcycles under Section 59 of The Police Reform Act.

No reply has been received as yet from the Chief Constable, to the Council's letter dated 13.10.03.

**School Lane:** Following reports to Highways and Herts County Councillor B.Hammond the cut in has been cleared and various drains nearby have been cleared in order to alleviate the problem until work starts in Jan 2004.

**Path to Rear of the Hazels:** This has been confirmed by Riversmead to be owned by Riversmead Housing Association.

**Removal of weeds and leaves:** The leaves on the pavements and in the gutters in the village were swept on 28.11.03 and are due to be done every thirteen weeks.

## **92. PAVILION & UPPER GREEN**

**Break In** – There was break in at the Pavilion and a fire extinguisher was stolen. Repairs were kindly done by the tennis club.

**Cricket Club** – The temporary liaison officer is Suzanne Melling. The Clerk was asked to remind the Cricket Club to finish putting away the screens.

**Disabled Toilet** – The EHDC Disability Officer Daniel Burden explained that the obligation to provide a disabled toilet is on the Club not the landlord. The landlord is not legally required to do so. He is sending the details in the post.

## **93. CORRESPONDENCE Received in November 2003**

**Parish Plan** – The Council agreed that their main problem was communication with the village and Cllr A.Hill volunteered to ascertain how much the Post Office would charge for distributing a news leaflet.

**Tewin Charities** – The Charities Commission have given permission for this charity to close but not for the remaining monies to be donated to the Tewin Memorial Hall as they have different objectives. The Parish Council continued to look for a replacement trustee.

## **94. RISK MANAGEMENT Following Meeting on 6.5.03**

**Drainage at Upper Green:** Cllr K St Pier and A.Hill met the HCC drainage expert on 6.11.03 the issue was subsequently passed onto Highways and then on to HCC Rural Estates Manager and the Council are due to meet him on 3.12.03.

## **95. PARISH PATHS PARTNERSHIP**

The grant cheque is being fast tracked and should be received soon.

Cllr K St Pier has established the ownership of pieces of land that FP26 traverses.

## **96. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES**

**Tewin School** – Nothing to report.

**Tewin Memorial Hall** – Nothing to report.

**Tewin Website** – Nothing to report

## **97. DATE OF NEXT MEETING**

The next meeting will be held on Monday 2<sup>nd</sup> February 2003 at 7.45pm in Tewin Memorial

Hall. As there was no further business the meeting was closed at 11.30pm.

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**APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS November 2003**

Fault line: 01438 737321 District Team: 01992 526900 Assistant District Manager: Val Weaver  
Assistant Engineer: Ian Bishop

No	Priority Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	DATE WORK SCHEDULED FOR
1	1b	<b>Bridge Reflectors</b> in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	<b>IB will contact Steve Minton</b>
2	1a	<b>Flooding</b> - School Lane Drainage <b>and reset kerbing nearer edge of the road.</b>	<b>EHDC expect work to begin in Jan 2004.</b>
3	1c	<b>Flooding</b> around the Tewin Memorial Hall – School Lane backing up and pushing manhole covers up on path from Car Park to Hall – 12/11Ref 1038106 12/12 chased	Camera cannot be arranged, as it is part of the overall School Lane job.
4	1d	<b>Flooding</b> of water in Upper Green Road opposite entrance to Godfries Close. 12/12 Ref 1042842	
5	1e	<b>Flooding</b> on Bramfield Road going to Bulls Green – Gulleys need clearing Ref: 1058851/1058853 2/3/03	Due to start on 1.12.03
7	1g	<b>Flooding</b> at Lower Green/Hertford Road where point is being eroded.	
		<b>Flooding</b> outside 32 Upper Green Road where pavement sinking	
8		<b>Reinstatement of Verge</b> - The point of Lower Green near the Post Office is being eroded as cars turn – Advice on stopping erosion	IB will investigate granite edging
9		<b>Reinstatement of Verge</b> in Orchard Road after road works Ref 1058848 2.3.03	IB will chase Gas Board
12		<b>Swallow Hole</b> - opposite 4 Hertford Road Reported to 24hr Fault line on 1.10.01 Ref 1004796/ 13/5 Ref 1020829	IB will chase Water Board
14		<b>Bridge Repair</b> at Tewin Hill – past farm – railings on bridge over stream are missing fencing Ref: 1068404 7.5.03	
16		<b>Kerbing</b> - Two Loose Kerbstones on drive opposite Tewin Stores	IB will put on works list
17		<b>Kerbing</b> - Damaged and Missing Kerbing to be replaced outside the Memorial Hall.	
19		<b>Ownership</b> – Clarify ownership of access road off Godfries Close	IB will contact Land Registry

**Appendix 2 - Correspondence Received in November 2003**

Draft Planning Policy statement 7 (PPS7)- Sustainable Development in Rural Areas- Government Consultation 2003-11-26

East Herts Council Meetings in December

Community Voice Meeting on 1<sup>st</sup> Dec 2003 at Castle Hall

Open Spaces Society – Non statutory Guidance Notes on Vehicular Access Across Common & Other Land Regulations 2002

Herts Constabulary re Performance Monitors

SLCC The Clerk

Rural Matters

HALC Newsletter